

Country	Philippines		
Name	BPI-Philam Life Assurance Corporation		
StockCode			
Expert Name			
Sector	Insurance		
Year	2013		
Date of Financial Year End	31 December 2013		
A	Rights of Shareholders		
A.1	Basic Shareholder Rights		
	Question	Answer	Remarks & Source Document
A.1.1	Does the company pay (interim and final/annual) dividends in an equitable and timely manner; that is, all shareholders are treated equally and paid within 30 days after being (i) declared for interim dividends and (ii) approved by annual general meeting (AGM) for final dividends?	Y	Remarks: Article VIII, Section I provides the policy on the payment of dividends. Source Document: By-Laws, p. 15 - Art. VIII, Section 1
A.2	Right to participate in decisions concerning fundamental corporate changes.		
	Do shareholders have the right to participate in:		
A.2.1	Amendments to the company's constitution?	Y	Remarks: As prescribed by the Corporation Code of the Philippines, the shareholders are given the right to participate in decisions concerning amendment of the Company's Articles of Incorporation, the authorization of additional shares, and the transfer of all or substantially all assets, if any.
A.2.2	The authorization of additional shares?	Y	Source Document: • Articles of Incorporation (AOI) & By-Laws • Annual Report
A.2.3	The transfer of all or substantially all assets, which in effect results in the sale of the company?	Y	
A.3	Right to participate effectively in and vote in general shareholder meetings and <u>should</u> be informed of the rules, including voting procedures, that govern general shareholder meetings.		
A.3.1	Do shareholders have the opportunity, evidenced by an agenda item, to approve remuneration (fees, allowances, benefit-in-kind and other emoluments) or any increases in remuneration for the non-executive directors/commissioners?	Y	Remarks: Every annual stockholders' meeting of the Company, the stockholders approve the directors' fees, and any increase thereof, of the non-executive and independent directors. Source Document: • Agenda of the Stockholders' Meeting • Minutes of the Stockholders' Meeting
A.3.2	Does the company provide non-controlling shareholders a right to nominate candidates for board of directors/commissioners?	Y	Remarks: As prescribed by the Company By-Laws, all shareholders, whether controlling or minority), are given the right to nominate candidates for the Board. Source Document: By-Laws, p. 4 - 5
A.3.3	Does the company allow shareholders to elect directors/commissioners individually?	Y	Remarks: As prescribed by the Company By-Laws, in case of election of the Board of Directors, each stockholder is entitled to cumulate his vote in the manner provided by law.

A Rights of Shareholders			
A.3.4	Does the company disclose the voting and vote tabulation procedures used, declaring both before the meeting proceeds?	Y	<p>Remarks: Before the election process, the shareholders are informed of the voting method and vote counting system.</p> <p>Source Document:</p> <ul style="list-style-type: none"> • Minutes of the Stockholders' Meeting • By-Laws, p. 5
A.3.5	Do the minutes of the most recent AGM record that there was an opportunity allowing for shareholders to ask questions or raise issues?	Y	<p>Remarks: The Minutes of the Stockholders' Meetings of the Company have always amply provided the following information:</p> <p>1) questions and issues raised by the directors and shareholders;</p> <p>2) resolutions approved, passed and adopted by the shareholders;</p> <p>3) the voting results, including approving, dissenting, and abstaining votes for each proposed resolution;</p> <p>4) the name of the members of the Board present in the meeting;</p> <p>Mr. Aurelio Luis R. Montinola III (Chairman), Mr. Ariel G. Cantos (President & CEO), and Mr. Romeo L. Bernardo have all attended the most recent Annual Stockholders' Meeting of the Company.</p>
A.3.6	Do the minutes of the most recent AGM record questions and answers?	Y	
A.3.7	Does the disclosure of the outcome of the most recent AGM include resolution(s)?	Y	
A.3.8	Does the company disclose the voting results including approving, dissenting, and abstaining votes for each agenda item for the most recent AGM?	Y	
A.3.9	Does the company disclose the list of board members who attended the most recent AGM?	Y	
A.3.10	Did the chairman of the board of directors/commissioners attend the most recent AGM?	Y	<p>Source Document:</p> <p>Stockholders' Meeting Minutes</p>
A.3.11	Did the CEO/Managing Director/President attend the most recent AGM?	Y	
A.3.12	Did the chairman of the Audit Committee attend the most recent AGM?	Y	
A.3.13	Did the company organise their most recent AGM in an easy to reach location?	Y	
A.3.14	Does the company allow for voting in absentia?	Y	<p>Remarks: Per Article III, Section 6 of the Company By-Laws, any stockholder entitled to vote may be represented by proxy at any regular or special general meeting; however, no stockholder's proxy shall be recognized or be entitled to vote at any regular or special meeting unless a duly signed appointment of proxy has been filed with the Office of the Secretary of the Corporation at least 48 hours before the time set for the meeting at which the proxy will attend.</p> <p>Source Document:</p> <ul style="list-style-type: none"> • By-Laws, p. 3, Section 6, Proxy • Stockholders' Meeting Minutes by proxy
A.3.15	Did the company vote by poll (as opposed to by show of hands) for all resolutions at the most recent AGM?	Y	<p>Remarks: Per Article III, Section 7. of the Company By-Laws, each share of stock entitles the person in whose name it is registered in the books of the Corporation to one vote provided the conditions as regards payment for subscriptions subject to which the relevant shares were issued have been complied with.</p> <p>Source Document:</p> <ul style="list-style-type: none"> • Minutes of the Stockholders' Meeting • By-Laws, p. 5

A Rights of Shareholders			
A.3.16	Does the company disclose that it has appointed an independent party (scrutineers/inspectors) to count and/or validate the votes at the AGM?	N/A	<p>Remarks: For private corporations, there is no legal requirement to appoint such independent party.</p> <p>Source Document:</p>
A.3.17	Does the company make publicly available by the next working day the result of the votes taken during the most recent AGM for all resolutions?	Y	<p>Remarks: For private corporations, there is no legal and regulatory requirement to disclose by the next working day result of the votes taken during the most recent annual stockholders' meeting for all resolutions. The Company however ensures that the minutes of the stockholders' meeting and the General Information Sheet are submitted to the IC and the SEC, within 30 days from the date of meeting.</p> <p>Source Document:</p> <ul style="list-style-type: none"> • General Information Sheet (GIS) • Stockholders' Meeting Minutes
A.3.18	Do companies provide at least 21 days notice for all resolutions?	Y	<p>Remarks: The Company provided the Notice of Meeting with Agenda Items for Resolution at least 21 days prior to the actual meeting. For the 19 April 2013 Annual Stockholders' Meeting, the notice was sent on 25 March 2013.</p> <p>Source Document:</p> <p>Notice of Annual Stockholders' Meeting dated 25 March 2013</p>
A.3.19	Does the company provide the rationale and explanation for each agenda item which require shareholders' approval in the notice of AGM/circulars and/or the accompanying statement?	N/A	<p>Remarks: The Company provides the agenda items which requires shareholders' approval in the Notice of the Annual Stockholders' Meeting.</p> <p>Source Document:</p> <p>Notice of Annual Stockholders' Meeting dated 25 March 2013</p>
A.4	Markets for corporate control should be allowed to function in an efficient and transparent manner.		
A.4.1	In cases of mergers, acquisitions and/or takeovers, does the board of directors/commissioners of the offeree company appoint an independent party to evaluate the fairness of the transaction price?	Y	<p>Remarks: Per the Company's Manual of Corporate Governance, the Board has the duty to review and approve the strategic and business plans, including operating and capital plans, of the Company. In line with such duty and as a matter of good corporate practice, the Board of Directors of the Company when necessary may appoint an independent party to conduct due diligence process and evaluate the fairness of the transaction price.</p> <p>Source Document:</p> <p>Manual of Corporate Governance, p. 1</p>
A.5	The exercise of ownership rights by all shareholders, including institutional investors, should be facilitated.		
A.5.1	Does the company publicly disclose policies to encourage shareholders including institutional shareholders to attend the AGM?	N/A	<p>Remarks:</p> <p>Source Document:</p>
A.5.2	Is the share ownership by institutional investors, other than controlling shareholders, greater than 5%?	N	<p>Remarks: BPLAC has institutional investors other than its own controlling shareholder but less than 5%.</p> <p>Source Document:</p> <p>General Information Sheet, p. 2, 5 & 6</p>